

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

May 6, 2020
7:00 p.m.

MINUTES FOR WORKSHOP/ACTION MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Workshop/Action Meeting of the Board of Education of the Borough of Riverdale to order on May 6, 2020. The meeting was opened at 7:05 p.m. with a flag salute.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement

The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (March 8, 2020) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Jessica Muzzio-Rentas, Marybeth Miller, Keith Hamilton, Jill Morano, Kathleen Miceli, and Ann Marie Nadiroglu

Absent:

Also Present: Mr. Anthony Riscica, Interim Superintendent, Mr. Jayson Gutierrez, Business Administrator/Board Secretary

IV. Recognition of visitors.

There were three (3) members of the public present.

V. Presentations:

A. Proposed 2020-2021 Budget- Mr. Jayson Gutierrez, Business Administrator Board Secretary, and Mr. Anthony Riscica, Interim Superintendent.

- Mrs. Gould – Will there be teams or is this only a class (Maker Space/STEM)?
- Mr. Riscica – Our goal is to have this as part of the curriculum and possibly a club.
- Mrs. Gould – What type of furniture?

- Mr. Riscica – Desks with whiteboards, desks that allow for various configurations depending on the need, multifunctional.
- Mrs. Gould – We have supplies for the Maker Space, if you'd like them?
- Mr. Riscica – Thank you very much.

VI. Oral Communication on Agenda Items only including the 2020-2021 Budget. (Thirty Minutes)

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public."

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VII. Approval of Budget

It is recommended by the Business Administrator and the Finance Committee that the Board of Education adopt the 2020-2021 School District Budget as introduced by the Board of Education at its March 18, 2020 meeting, and subsequently reviewed and approved by the Morris County Executive Superintendent, and advertised in the Suburban Trends and the Record on Sunday, March 8, 2020, in accordance with statute and code as follows:

	Budget	Local Tax Levy
General Fund	\$9,522,730	\$8,391,926
Special Revenue Fund	\$114,253	\$ -0-
Capital Outlay	\$302,000	\$ -0-
Total	\$9,938,983	\$8,391,926

Motion By: Ms. Norris		Second by: Ms. Miller	
Discussion: Mr. Hamilton– Thank you to Jayson and Tony. I challenged Jayson to maximize cost savings, when I initially joined the board, at every point possible. He and Tony have done an amazing job.			
Date Corrected/Amended: Corrected			
Roll Call Vote:			
Ann Marie Nadiroglu-Yes	Kathleen Miceli -Yes	Jill Morano -Yes	Keith Hamilton-Yes
Marybeth Miller -Yes	Jessica Muzzio-Rentas -Yes	Kelly Norris -Yes	

VIII. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public."

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

IX. Approval of Minutes

- A.** It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes on May 20, 2020:**

Public Business Meeting	April 22, 2020
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X. Committees

A. FINANCE

- 1.** Committee Report - Marybeth Miller April 20th was our last meeting. Nothing since.

- 2.** Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following. **Finance** items, None

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Keith Hamilton-	Jill Morano -
Marybeth Miller -	Jessica Muzzio-Rentas-	Kelly Norris -	

3. Items to be approved on May 20, 2020:

- a.** Approval of the payment of the following bills and claims:

Payroll for the period ending April 30, 2020	\$
Payroll for the period ending May , 2020	\$
Bills List dated May , 2020,	\$
Health/Prescription plan premiums (SEHBP) for April 2019	\$

- b.** Approval the attached line item transfers for March 2020

- c. Approval of the Board Secretary's and Treasurer's Reports for the month ending March 31, 2020. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C.6A- 16.10(c)3 and 4; and certifies that in accordance with P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

B. PERSONNEL

1. Committee Report - Kathleen Miceli: No meeting since our last one.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following

Personnel items, a-n

Motion By:	Mrs. Miceli	Second by:	Ms.Miller
Discussion: Ms. Norris – It was important for the board to memorialize the last resolution. Mrs. Muzzio-Rentas – On behalf of the PTA, normally breakfast and snacks are provided to the teaching faculty. Due to the current situation, we have taken donations and have received enough money to provide each teacher with a gift card. Mr. Hamilton and Ms. Miller– Thanked the teachers for their hard work & dedication. Mr. Riscica – Mrs. Dutkowski & Mrs. Sylvester will be tenured in September. Congratulations to both of them. Mr. Riscica – As Superintendent I'd like to thank Kelly and the Board for the letter that they provided me to share with the teaching faculty.			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Jill Morano - Yes	Keith Hamilton -Yes
Marybeth Miller - Yes	Jessica-Muzzio-Rentas-Yes	Kelly Norris - Yes	

- a. Approve the annualized salary from April 6, 2020, through June 18, 2020, to the following non-certified, non-tenured, part-time employees, without benefits, per the approved 2019-2020 school calendars:

Name	Job Description	2019-2020
Nadine Bailey	Aide	\$3,169
Ellen Chesney	Aide	\$4,275
Diane Dunn	Aide	\$3,039
Ivette Fox	Aide	\$1,889
Wendy Hanna	Aide	\$3,836
Jillian Iparraguirre	Aide	\$2,303
Patricia Jewel	Aide	\$2,115
Judith Lombard	Aide	\$3,932

Kristen Manzella	Aide	\$1,932
Diane O'Brien	Aide	\$4,466
Daniel Pollard	Aide	\$3,959
Cari Ann Synol	Aide	\$4,658
Bryan Szabo	Aide	\$1,151
Frances Turek	Aide	\$4,077
Jennifer Valentine	Aide	\$3,055
Carmela Baram	CST Secretary/ Administrative Clerk	\$4,664

- b. Approve the carryover of the listed number of vacation days for the following administrators from the 2019-2020 school year:

Role	Days
Business Administrator/Board Secretary	Eleven (11) Days
Principal	Fourteen (14) Days

- c. Approve the carryover of the listed number of vacation days for the following support staff from the 2019-2020 school year to be used no later than August 31, 2020:

Name	Role	Days
Toma Dedio	Adm. Assistant to SBA/BS	Seven ½ (7.5) Days
Lynn Hutman	Adm. Assistant to Supt	Five (5) Days
Erica Videc	School Secretary	Six (6) Days
Daniel Denude	Head Custodian/Facilities Manager	Nine (9) Days
Juan Cazorla	Custodian	Seven (7) Days

- d. Award the following certified tenured professional teaching staff a contract for the 2020-2021 school year as follows*:

Name	Step	Salary	Service Increment
Bridget Brewer	BA ST 17	\$64,322	
Kristen Caufield	BA ST 10	\$59,022	
Jennifer Corbett	MA ST 9	\$62,222	
Eileen DeFilippis	BA ST 18	\$66,022	\$400
Lori DelGiudice	MA ST 12	\$63,522	
Stacy DiLorenzo	MA + 30 ST 15	\$68,522	
Karen Goldberg	MA ST 5	\$57,822	
Stefanie Gosse-Batory	MA ST 20 (.7)	\$51,238	
Randolf Hanas	BA ST 12	\$60,322	
Lori Hecht	MA ST 21	\$76,190	\$400
Tiffany Herbert	BA ST 5	\$54,622	
Helene Magno	MA ST 21	\$76,190	

Linda Maher	MA ST 16	\$66,122	
Monica Majowicz	BA ST 18	\$66,022	\$400
Marianne McCarthy	MA + 30 ST 21	\$78,590	\$400
Michele Miller	MA ST 20	\$73,197	\$400
Lisa Moro-Zemaitis	MA ST 16 OG	\$67,722	
Lynn Nardino	MA ST 21	\$76,190	\$800
Kathleen Paldino	MA ST 13 (.8)	\$51,858	
Courtney Quackenbush	MA ST 14	\$64,822	
Thomas Schneider	BA ST 18	\$66,022	\$400
Brigita Shoblock	BA ST 13	\$61,622	
Andrea Swanson	BA ST 19	\$67,997	\$400
Sheila Walsh	BA ST 13	\$61,622	

* Subject to change upon ratification of the successor agreement

- e. Award the following certified non-tenured professional teaching staff a contract for the 2020-2021 school year as follows*:

Name	Step	Salary
Lindsay Bura	BA ST 1 (.8)	\$42,098
Megan Dutkowski	BA ST 7	\$56,422
Victoria Evans	BA + 15 ST 3	\$54,822
Nicole Gelok	MA ST 2	\$56,322
Eric Klein	MA ST 1	\$55,822
Erika Langert	MA ST 7	\$59,622
Annmarie May	BA ST 1	\$52,622
Natasha Tyjer-Mendez	BA ST 5	\$54,622
Leanne Pittelkow	MA ST 1	\$55,822
Jill Small	BA ST 3	\$53,622
Megan Sylvester	MA ST 3	\$56,822
Charles Vulcano	MA ST 1 (.8)	\$44,658

* Subject to change upon ratification of the successor agreement

- f. Award contracts to the following non-certified, non-tenured, part-time employees, without benefits, effective July 1, 2020, through June 30, 2021, per the approved calendars:

Name	Job Description	2020-2021	Not to Exceed Hours Per Week
Nadine Bailey	Clerk/Aide	\$13.85	TBD
Ellen Chesney	Aide	\$16.10	TBD
Diane Dunn	Aide	\$22.24	TBD
Ivette Fox	Aide	\$13.83	TBD

Wendy Hanna	Aide	\$14.45	TBD
Jillian Iparraguirre	Aide	\$14.45	TBD
Patricia Jewell	Aide	\$15.48	TBD
Judith Lombard	Aide	\$14.81	TBD
Kristen Manzella	Aide	\$14.14	TBD
Diane O'Brien	Aide	\$16.82	TBD
Daniel Pollard	Aide	\$14.91	TBD
Cari Ann Synol	Aide	\$17.54	TBD
Bryan Szabo	Aide	\$14.14	TBD
Frances Turek	Aide	\$15.79	TBD
Todd Brunner	Custodian	\$15.79	25 h 00 m
Zachary Majdanski	Custodian	\$16.00	25 h 00 m
Karl Jennings	Custodian	\$13.42	25 h 00 m
Peter Jennings	Custodian	\$18.28	25 h 00 m
Carmela Baram	Clerk/Aide	\$18.06	TBD

- g. Award contracts to the following 12-month non-certified personnel effective July 1, 2020, through June 30, 2021:

Name	Job Description	Tenure	Salary
Toma Dedio	Adm. Assistant to SBA/BS	Yes	\$64,871
Lynn Hutman	Adm. Assistant to the Supt	No	\$55,381
Erica Videc	School Secretary	No	\$43,666
Daniel DeNude	Head Custodian/Facilities Manager	No	\$56,097
Juan Cazorla	Custodian	No	\$44,920

- h. Award the following stipend contracts to the following non-certified, non-tenured, twelve-month personnel effective July 1, 2020, through June 30, 2021:

Name	Stipend	2020-2021
Daniel DeNude	School Van Driver Level II	\$5,000
Daniel DeNude	School Van Driver Level II, Extended School year	\$970
Juan Cazorla	School Van Driver Level I	\$3,400
Dawn Delasandro	School Treasurer	\$4,120

- i. Appointment of the following Compliance Officers for the 2020-2021 school year:

Compliance	Officer
504 Compliance	Paul Kobliska
Lock Out/Tag Out	Daniel DeNude

AHERA	Daniel DeNude
Integrated Pest Management	Daniel DeNude
Right-to-Know	Daniel DeNude
Affirmative Action/ Sexual Harassment	Jayson Gutierrez
Public Agency Compliance	Jayson Gutierrez
Public Records (OPRA)	Jayson Gutierrez
Bloodborne Pathogens	Victoria Evans
Title IX	Thomas Schneider
Air Quality (IAC)	Daniel DeNude
Homeless Liaison	Stacy DiLorenzo
Division of Child Protection & Permanency Liaison	Stacy DiLorenzo
Anti-Bullying Specialist	Stacy DiLorenzo
Anti-Bullying Coordinator	Paul Kobliska
School Safety Specialist	Paul Kobliska

- j. BE IT RESOLVED that the Riverdale Board of Education (hereinafter referred to as the "Board") appoints Paul Kobliska as the Principal for the Riverdale School District for the period July 1, 2020, through June 30, 2021.
- k. Approve the appointment of Stacy DiLorenzo as the Acting Coordinator of Special Services for the 2020-2021 school year for a stipend of \$4,000.
- l. Approve the resignation for the purpose of retirement, with regret, of Diane Tomkins, Technology Teacher, effective June 30, 2020.
- m. Rescind the following personnel stipend, for extra-curricular activities for the 2019-2020 school year as listed:

Name	Position	Stipend*
Leanne Pittelkow	Spring Drama Advisor	\$1,478 (Step 1)

- n. WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students, and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, we, the members of the Riverdale Board of Education, hereby declare our appreciation to our teaching staff and

1. Proclaim the week of May 4-8, 2020, to be Teacher Appreciation Week
2. Express gratitude for the untiring efforts and actions of the Teachers of Riverdale in educating our students.

BE IT FURTHER RESOLVED that we urge administrators, teachers, parents, students, and others from our community to join us in recognizing the dedication and hard work of these individuals.

C. POLICY

1. Agenda reading- Ann Marie Nadiroglu: None
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** item, *none

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Keith Hamilton-	Jill Morano -
Marybeth Miller -	Jessica Muzzio-Rentas-	Kelly Norris -	

3. Items to be approved on May 20, 2020:
 - a. Approval of the second reading of the following new and revised Policies and Regulations:

Policy Number	Regulation Number	Policy/Regulation Name
1581	1581	Domestic Violence
2422		Health and Physical Education
3421.13		Postnatal Accommodations (New)
4421.13		Postnatal Accommodations (New)

5330	5330	Administration of Medication
7243		Supervision of Construction
8210		School Year
8220		School Day
	8220	School Closings
8462		Reporting Potentially Missing or Abused Children

D. FACILITIES/TRANSPORTATION/TECHNOLOGY

1. Committee Report - Keith Hamilton: Facilities audit is underway. We will share the results when we receive them.
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **TFT** items, *none

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Keith Hamilton-	Jill Morano -
Marybeth Miller -	Jessica Muzzio-Rentas-	Kelly Norris -	

E. CURRICULUM/INSTRUCTION/SPECIAL SERVICES

1. Committee Report - Jessica Muzzio-Rentas: April 29th, we discussed with Mr. Kobliska regarding Parent Meetings for each class. He has been conducting them. He has informed them of many things. One of them being the revamping of the curriculum. ESY – a survey is being circulated to determine whether there is interest in virtual or in-person.
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a

Motion By:	Mrs. Muzzio-Rentas	Second by:	Mrs. Nadiroglu
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Jill Morano-Yes	Keith Hamilton - Yes
Marybeth Miller- Yes	Jessica Muzzio-Rentas-Yes	Kelly Norris - Yes	

- a. Approve Educere for student# 334658, for an amount not to exceed \$1,197.

C. COMMUNITY RELATIONS

1. Committee Report- Jill Morano: Meeting 04/27 to finalize logistics for Career Day. Project Graduation was discussed and looking ahead to the following year. Flowers and signs were planted.
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CR** item, *none

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Jill Morano -	Keith Hamilton -
Marybeth Miller -	Jessica Muzzio- Rentas -	Kelly Norris -	

D. NEGOTIATIONS

1. Committee Report - Kelly Norris: None

E. POMPTON LAKES LIAISON

1. Committee Report - Kelly Norris: None

Non Action Items:

A. Letters and Communications - Kelly Norris:

- None

B. Interim Superintendent's Report - Anthony Riscica

- Mr. Riscia spoke to the BOE about virtual meetings with staff members and that there were many positive activities taking place during the virtual school days. This includes virtual trips that are taking place and also having Book Buddies reading to younger students along with Google Classroom meetings and other creative ideas. Staff shared that they are overall comfortable with this new environment and that they will be able to sustain this to the end of the school year.
- Discussed recommendations for returning three emergency closing days with June 19th being the last day for staff.
- Reminder Career Day on 5/20.
- Recognition of two teachers who will be receiving tenure in September, Megan Dutkowski, and Megan Sylvester.

C. Enrollment as of May 6, 2020

PreK-8	329
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	13
Out of District (Prek-8th grade)	2
Out of District (9th grade +)	6
Charter	1
Home Instruction	0
School Choice	5

D. BA/BS REPORT - Jayson Gutierrez

- Mr. Denude and his team have moved full swing into summer cleaning
- Mrs. Dedio has quickly acclimated herself with working remotely and has proven to be very effective

E. ORAL COMMUNICATION

- None

F. Information and Questions from Board Members

- Mrs. Miceli -If school ends that Friday (06/19) will graduation be the same day?
 - i. Mr. Riscica – We're still awaiting guidance
- Ms. Norris Pompton Lakes lost a teacher
 - i. Mrs. Miceli – Dennis DeCarlo was a Woodshop teacher. He took students under his wing and really connected with them. In the back of the school by Ramapo Ave., the students have created a memorial. It's incredible to see.
 - ii. Ms. Miller – My son had him for a teacher and I can attest to how awesome of a teacher he was.
 - iii. Mr. Riscica – Our condolences to the family and Pompton Lakes community.
 - iv. Mr. Hamilton – While a number of people have been impacted, Kelly has been impacted significantly while maintaining her focus on the board and community. Thank you
 - v. Ms. Miller– To the beautiful women on our board, Happy Mother's Day!
 - vi. Mrs. Nadiroglu – Both my older boys had him as a teacher. There is a GoFundMe in his name for a scholarship.
 - vii. Mrs. Muzzio – I'd like to commend Mr. Kobliska for having parent meetings with everyone. He has addressed everyone's concerns.
 - viii. Mrs. Nadiroglu– Thank you, Jill, for the flowers.

XI. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

May 20, 2020	Public Business Meeting	7:00 p.m.
June 3, 2020	Workshop/Action Meeting	7:00 p.m.
June 17, 2020	Public Business Meeting	7:00 p.m.

XII. Executive Session

Motion by Ms. Miller, seconded by Mrs. Morano at 7:49 pm to move into Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss confidential student and personnel matters.
2. The matter discussed will be made public when confidentiality is no longer required.

XIII. Reconvene

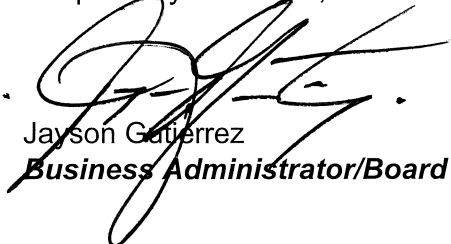
The Board reconvened to the Public Google meeting at 8:03 pm.

XIV. Adjournment

Motion by Mrs. Nadiroglu seconded by Mrs. Morano at 8:38 pm to adjourn from the public business meeting.

Carried by unanimous voice vote.

Respectfully submitted,


Jayson Gutierrez
Business Administrator/Board Secretary

